

## ASSURANCES

Applicants must indicate their intention to comply with all terms and conditions of this RFP and the terms and conditions of any contract awarded by the County. These conditions, include, but are not limited to:

1. Assurance that all current or prospective employees, interns or volunteers who have or may have unsupervised access to children under sixteen years of age, expectant mothers, developmentally disabled persons, or vulnerable adults shall have criminal and child protective background checks conducted in accordance with RCW 43.43.830-842 and WAC 388-805-200(2), as applicable.
2. Compliance with all applicable requirements established by Washington Administrative Code (WAC), 388-805, or its successor, the Revised Code of Washington (RCW) 70,96A.090, and local, state, and federal requirements as applicable to providers licensed by the State of Washington.
3. Compliance with all applicable state and federal audit requirements. All audit costs shall be the Contractor's responsibility.
4. Compliance with Budget, Accounting, and Reporting System (BARS) Fiscal Policies as published in the BARS Manual published by DSHS. Any modifications to the BARS shall supersede the current version of the BARS fiscal policies thirty (30) days after receipt by the Contractor unless a later date is specified.
5. Compliance with all County program and fiscal reporting requirements, maintaining financial and program records for audit review, and submitting program and fiscal reports required by the County.
6. Participate in a contract training session related to County contracts, reporting requirements, and contractual services.
7. Include any plans for subcontracting of services or activities of the program. It is understood that the Contractor is held responsible for satisfactory accomplishment of the service or activities included in such a subcontract. The County reserves the right to approve all subcontracts prior to execution of said contracts.
8. Provide equal opportunity in the administration of services provided and comply with all non-discrimination federal, state, and county guidelines and complete all necessary requirements prior to contract execution.
9. Purchase of comprehensive liability and bonding insurance as required by the County.
10. Provide treatment services in accordance with the most current edition of American Society of Addiction Medicine Patient Placement Criteria (ASAM PPC) guidelines. These guidelines are based on a medical model for placement, continued stay, and discharge of clients with alcohol and other drug problems covering all levels of treatment including detox, outpatient treatment, and referral to appropriate residential services.
11. Guarantee that the Applicant's cost proposal has been arrived at independently, without consultation, communication, or agreement for the purpose of restricting competition. This section does not preclude or impede the formation of a consortium of agencies which intend to respond to this RFP.

12. Identification of proposals developed with the assistance of organizations or individuals outside of the Applicant's own organization. No contingent fees for such assistance can be paid under any resulting contract.
13. Compliance with Federal and State laws and requirements for safeguarding information. The use or disclosure by any party of any identifying information concerning a recipient or client for any purpose not directly connected with the administration of DSHS or the Contractor's responsibilities with respect to services provided under a contract with the County is prohibited except on informed consent of the recipient or client, his or her attorney, or responsible parent or guardian; provided that, the County or Contractors may disclose information to each other or to DSHS for purposes directly connected with the administration of their programs.

Such purposes include, but are not limited to, determining eligibility, providing a service, and participating in an audit, provided further that, the County or the Contractor may disclose information for research, statistical monitoring, and evaluation purposes conducted by appropriate Federal agencies and DSHS. Other entities to which information may be disclosed for the preceding purposes are those agents authorized by DSHS in writing, including the County and organizations and/or individuals under contract to DSHS.

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Applicant Signature

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Date